

CHANGE OF PROPERTY MANAGER

Investors / Owners Name:	Date:
Property Address:	
Current Property Manager Name:	
Current Property Management Agency:	
Phone:	Fax:
Email:	

Dear Sir / Madam,

Re: Property / Properties:

RE: TRANSFER PROPERTY MANAGEMENT

Under the terms and conditions of the current management agency agreement I / WE AM / ARE providing the required notice in writing of MY / OUR intent to terminate this agreement with your agency, in regards to the above mentioned property, effective from the above mentioned date.

I / WE have appointed Metro NZ Property Management Limited to undertake the management of this property on MY / OUR behalf commencing: ____ / ____ / ____

I / WE appreciate your assistance and co-operation in the smooth transfer of the management responsibilities.

Yours sincerely,

Owners Name: _____

Owners Signature(s): _____ Date: ____ / ____ / ____